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DEPARTMENT OF AGRICULTURE & FARMER'S EMPOWERMENT

RESOLUTION

The 18th August, 2025

The State Government in Department of Agriculture and Farmers' Empowerment have published the Guidelines on "*Mukhyamantri Krushi Udyog Yojana-2024"* vide Notification No. 5427/A&FE. dated the 12th March, 2024 and subsequent modifications issued vide Resolution No. 13511, dated the 2nd July, 2024, 17943, dated the 27th August, 2024, 28637, dated the 24th December, 2024 and 6767, dated the 17th March, 2025. As a part of the continuous effort to make the Yojana more streamlined and in the purview of ease of doing business, after careful consideration, the Government have been pleased to modify the aforesaid guidelines of MKUY as follows: ─

1. (i)The following is inserted at the end of Para-K.5: -

"The District level Horticulture Officer will be DNO in respect of Cashew Processing & other Cashew based Industries and Cold Storage / Cold Room / Pre-Cooling Chamber- for storing of Horti / ARD/ Fishery products."

(ii) Para-K.4.h of the said Guidelines is hereby deleted.

Accordingly, Para-K of the said Guidelines is amended to such extent.

2. The first column of the last row of the table appearing under Para-N.4 is replaced with "District Fisheries Officer (DFO)"

3. (i) The following is inserted at the end of the Para-O.8 in the said Guidelines:─

"During the field visit by BLOs for AIF linked MKUY projects, they are to capture the geo-tagged photographs in the Krishi Mapper App."

(ii) The following is inserted as Para-O.28.xvi in the said Guidelines: ─

"In case of Combine Harvester for Paddy, CIS is to be calculated basing upon the indicative cost decided by SLTC and billing price whichever is lower."

Accordingly, Para-O of the said Guidelines is amended to such extent.

4. The line "Lease agreement for min. 5 years with Director of Fisheries (in case of cage culture)" appearing under heading "Scan copy of Documents to be uploaded online (Check list)" in *Annexure-II* to the said Guidelines is replaced with "Lease agreement for min. 10 years with Director of Fisheries (in case of cage culture)".

5. The Project (Cold Storage / Cold Room / Pre-Cooling Chamber- for storing of Horti / ARD/ Fishery products -H/F/V) mentioned at Sl.4 under Inter Department Sector and Tissue Culture Laboratory mentioned at Sl. 19 under Agriculture Sector in Annexure-XX to the Guidelines is hereby shifted to Horticulture Sector in the same Annexure and inserted as Sl. 33 and 34 respectively.

6. The SOP for finalization of CIS at APICOL is annexed as *Annexure-XXII* to the said Guidelines.

This shall come into force with effect from the date of publication of the Resolution in the *Odisha Gazette*.

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ORDER: Ordered that the Resolution be published in the Extraordinary issue of the *Odisha Gazette* and copies thereof be forwarded to all the Departments of Government.

By Order of the Governor
ARABINDA KUMAR PADHEE
Principal Secretary to Government

ANNEXURE-XXII

Standard Operating Procedure (SOP) for the Release of Subsidy under MKUY (Mukhyamantri Krushi Udyog Yojana)

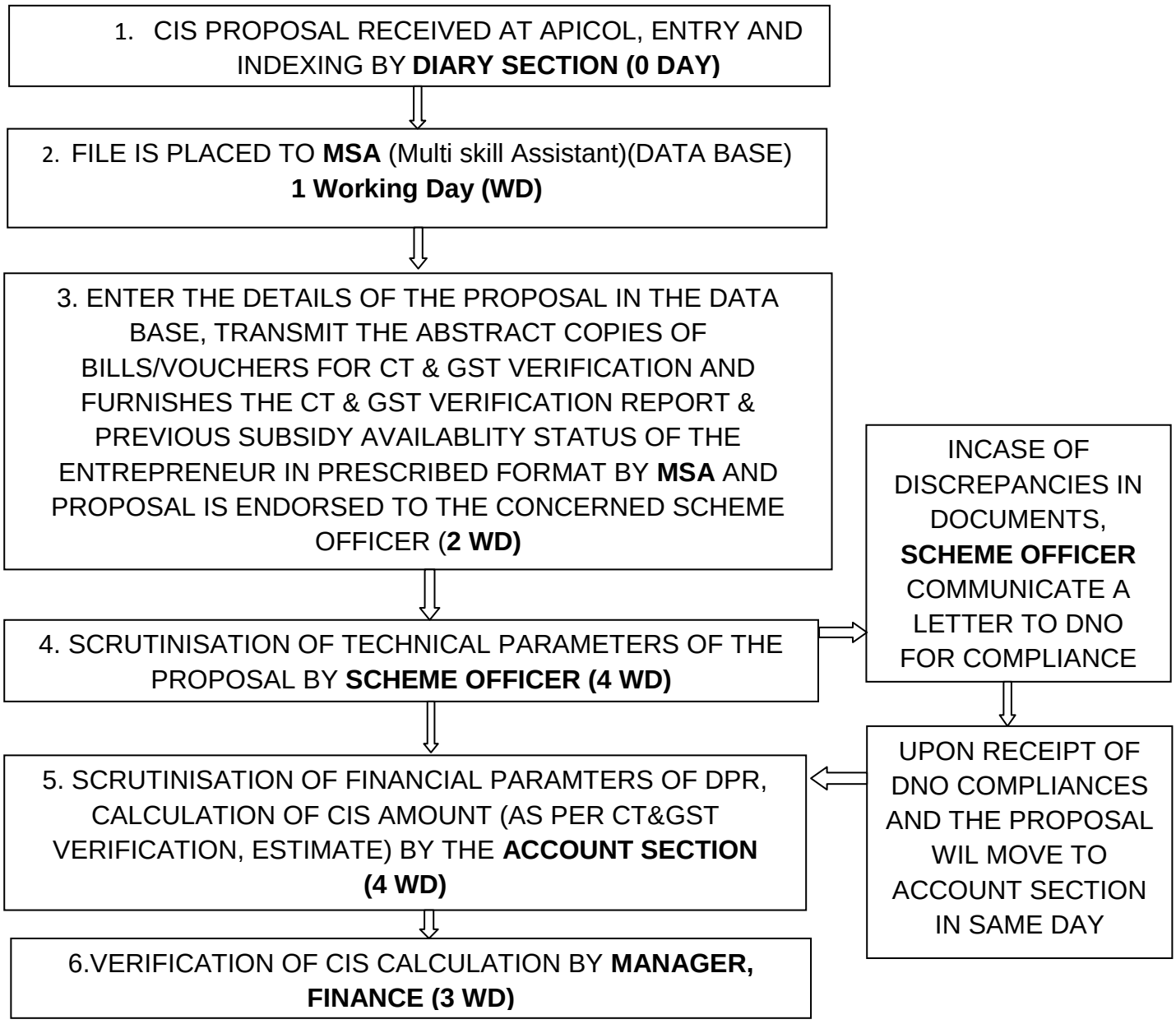
1. Objective: ─

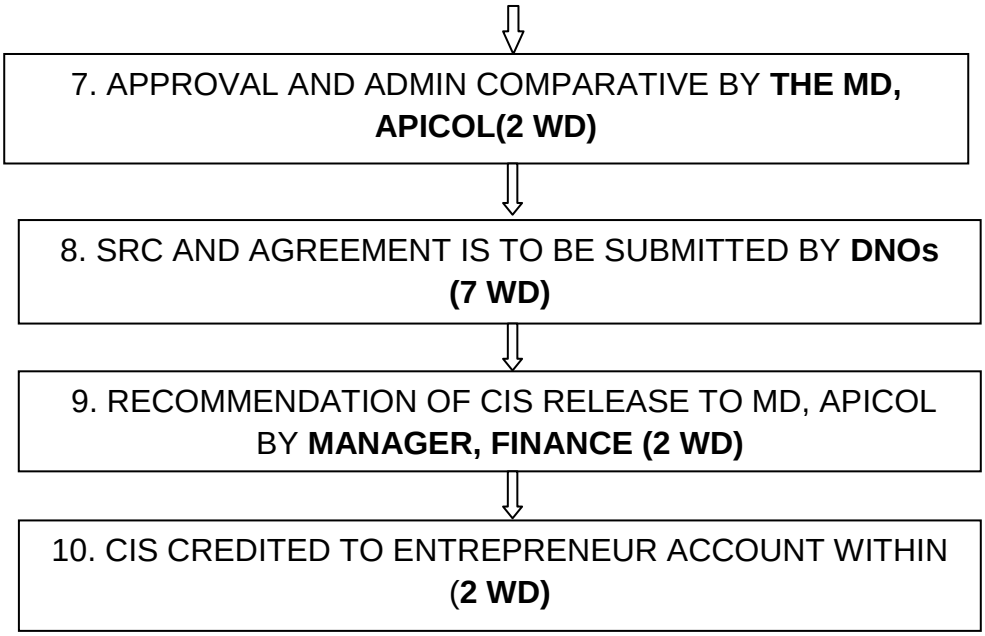
To establish a standardized process for the timely processing and transparent disbursement of subsidies to eligible beneficiaries under the Mukhyamantri Krushi Udyog Yojana (MKUY).

2. Scope: ─

This SOP applies to all stakeholders involved in the implementation, verification, approval, and disbursement of subsidies under MKUY.

3. Process flow for release of CIS along with time limit after receiving the proposal from the district: -


1. CIS PROPOSAL RECEIVED AT APICOL, ENTRY AND INDEXING BY **DIARY SECTION (0 DAY)**
2. FILE IS PLACED TO **MSA** (Multi skill Assistant)(DATA BASE) **1 Working Day (WD)**
3. ENTER THE DETAILS OF THE PROPOSAL IN THE DATA BASE, TRANSMIT THE ABSTRACT COPIES OF BILLS/VOUCHERS FOR CT & GST VERIFICATION AND FURNISHES THE CT & GST VERIFICATION REPORT & PREVIOUS SUBSIDY AVAILABLITY STATUS OF THE ENTREPRENEUR IN PRESCRIBED FORMAT BY **MSA** AND PROPOSAL IS ENDORSED TO THE CONCERNED SCHEME OFFICER (**2 WD)**
4. SCRUTINISATION OF TECHNICAL PARAMETERS OF THE PROPOSAL BY **SCHEME OFFICER (4 WD)**
INCASE OF DISCREPANCIES IN DOCUMENTS, **SCHEME OFFICER** COMMUNICATE A LETTER TO DNO FOR COMPLIANCE
UPON RECEIPT OF DNO COMPLIANCES AND THE PROPOSAL WIL MOVE TO ACCOUNT SECTION IN SAME DAY
5. SCRUTINISATION OF FINANCIAL PARAMTERS OF DPR, CALCULATION OF CIS AMOUNT (AS PER CT&GST VERIFICATION, ESTIMATE) BY THE **ACCOUNT SECTION (4 WD)**
6.VERIFICATION OF CIS CALCULATION BY **MANAGER, FINANCE (3 WD)**


7. APPROVAL AND ADMIN COMPARATIVE BY **THE MD, APICOL(2 WD)**
8. SRC AND AGREEMENT IS TO BE SUBMITTED BY **DNOs (7 WD)**
9. RECOMMENDATION OF CIS RELEASE TO MD, APICOL BY **MANAGER, FINANCE (2 WD)**
10. CIS CREDITED TO ENTREPRENEUR ACCOUNT WITHIN (**2 WD)**

4.JOB DESCRIPTION: -

Sl. No.	**Descriptions**	**Responsibility**	**Working Days**
1	Receiving Files, Diary entry and Indexing and placed to Diarist	Diarist	0
2	Maintaining MIS, preparing the abstract copies of all the bills & vouchers containing GST numbers and transmission of the same to Commissioner, CT & GST for verification.	MSA	1+2
3	Scrutinisation of Technical Parameters of the Proposal	Scheme Officer	4
4	Scrutinisation of Financial Parameters Of DPR, Calculation of CIS Amount	Accounts Section	4
5	Verification Of CIS Calculation	Manager (Finance)	3
6	Approval and Admin Comparative	MD APICOL	2
7	SRC and Agreement is to be submitted by DNOs	DNOs	7
8	Recommendation of CIS release to MD, APICOL	Accountant & Manager (Finance)	2
9	Payment to the applicant and intimation to the applicant	Accounts Section	2
	Total		**27**
N.B: If delayed, then a SMS pup-up alert will be sent to the concerned officers / officials			

5. Responsibility of Individuals at APICOL: -

A. Diarist: -

i. Receiving Files,
ii. Diary entry and
iii. Indexing
iv. Other works assigned by the Managing Director, APICOL as and when required.

B. (Multi skill Assistant) :–

i. Maintaining MIS,
ii. Preparing the abstract copies of all the bills & vouchers containing GST numbers and
iii. Transmission of the abstract copies of all the bills & vouchers to Commissioner, CT&GST for verification.
iv. Details about the previous availability of CIS/ Upfront CIS
v. Other works assigned by the Managing Director, APICOL as and when required.

C. Scheme Officer will scrutinize/ check the followings: -

i. Application form (date of application, name of Entrepreneur, caste, mode of finance, type of project, capacity, New/ expansion/ Modernization etc.)
ii. Go-Ahead Letter (date of issue, validity, name, land details, Mode of finance, maximum subsidy limit etc.)
iii. DLC Proceeding for Go-Ahead (Description of the project)
iv. Beneficiary Completion report/Application for sanction of CIS by Promoter- (Plot no. & Khata no. of completed project as per Go-ahead, date of completion/ trial production)
v. Bank Loan Sanction letter (sanction date after application date, purpose, name, amount sanctioned)
vi. Detailed Project report (techno-economic parameters, capacity, duly countersigned by the DNO, prepared by the approved technical person/CA along with membership no.)
vii. Lay out plan and Detailed work done estimate of the Civil Construction (prepared by appropriate authority, dimensions mentioned in layout as mentioned in DPR)

viii. Bank evaluation report prepared by bank valuer (date of valuation after completion date, prepared by appropriate authority signature, registration no. of valuer/ authorization letter of valuer from concerned bank)

ix. Govt. Evaluation Report of Capital Investment (date of valuation, seal, signature of team)

x. All related vouchers /bills with GSTIN (duly countersigned by the financing Bank (Bank financed projects) / District Nodal Officer (self-financed projects), date of bill after go-ahead date/ before date of completion)/ in case bills where GST is not applicable of Animals/ Birds/plants with AADHAR card of seller and Bank transaction proof along with Purchased bills)

xi. Certificate as regards to new project and non-availing of subsidy from any other source for that particular project in non-judicial stamp paper by the entrepreneur.

xii. All purchase receipts of Live Stock/Birds/Plants etc. duly certified by DNO

xiii. Valid Insurance of Capital Investment (Shed), Livestock/Birds

xiv. Subsidy Non availing certificate by DNO

xv. Caste/Category Certificate

xvi. Geo-tagged-Photographs of the unit including Sign-board and each capital asset in the presence of the entrepreneur and the MKUY Verification team.

xvii. Other works assigned by the Managing Director, APICOL as and when required.

In Project Specific Cases

i. Pollution Certificate if required

ii. GSTIN Registration

iii. FSSAI License

iv. Electricity bills of last three months (For Processing units)

v. Raw materials procured, material processed and final products sold during last 3 months (Food Processing Unit)

vi. Letter of incorporation including registration deed in case of company/ Partnership firm etc.

vii. For refrigerated Van/ reefer unit: Registration Certificate of vehicle, GST Registration Certificate, Road Permit, Road Tax, Invoice Bill of both Vehicle and Container/Body Building

For ASC projects

i. GSTIN certificate
ii. RC of tractor in his / her name or in the name of her spouse if the entrepreneur availed any tractor driven implements.
iii. RC of Trailer
iv. Certificate of machinery /implements of the SLA/SLTC approved machinery /implements under concerned ASC after integration with DBT to rule out duplication.
v. Insurance certificates of all machinery /implements and shed
vi. DLC proceedings if model of any machine/implements is changed
vii. DLC proceedings & new DPR if any machine/implements are changed.
viii. Loan and S/B account statement from the date of disbursement of 1st loan.

For Fisheries projects

i. Bio-Floc Fish Farming/ Re-circulatory Aquaculture System (RAS) - (Shade net with GI pipe as per MIDH rate)
ii. Cage culture - (Allotment letter from Directorate of Fisheries, (O), Cuttack and agreement with Directorate of Fisheries as allowed by the Directorate)
iii. Commercial Fish / Prawn / Crab farming-(Estimate along with layout for Pond excavation along with inlet and outlet system as per OPWD rates)
iv. Deep Sea Fishing Vessels and Fishing trawlers- (rate as per Directorate of Fisheries)
v. Insulated vans as a part of Fishery project only- (Registration Certificate of Vehicle, GST Registration Certificate, Road Permit, Road Tax, Invoice Bill of both Vehicle and Container/Body Building)

For Horticulture projects

i. Commercial Fruit Cultivation/ Commercial Plantation- (Bills of plants through Online payment / Cheque payment, Cost of cultivation based on NHB/MGNREGA norms to be prepared by AHO/ADH/DDH)
ii. For Protected structures- (rate as per MIDH norms to be followed)
iii. Drip irrigation – (rate as per PDMC guidelines to be followed)
iv. Fencing – (rate as per MIDH norms to be followed)
v. For establishment of Hydroponics/ Aeroponics unit- (rate as per MIDH norms to be followed)

6. A list of Dos and Don'ts for each project shall be shown in Go-Sugam portal, so that all the stakeholders can be made aware. During the time of application, the entrepreneur

will have to agree and accept the Dos and Don’ts, so that the entrepreneurs will not be in dilemma. Further, the same acceptance will be handed over to the entrepreneur during issuance of go-ahead. The portal to be modified accordingly.

7. Finance Section:–

The CT/GST compliance report along with the remark on deviation in calculation of CIS in comparison to DNO comparative shall be uploaded in the portal with a **Disclaimer:** The above CIS amount is subject to final approval by the competent authority, so that the entrepreneur including all concerned officers can be informed of the final calculation. An SMS message will be popped up to both the entrepreneur and DNO. The entrepreneur may raise any objection in online portal for reconsideration of CIS amount with justification within 7 working days from the date of uploading of Admin comparative by APICOL deviating which no objection will be entertained. The portal to be modified accordingly.

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